



CABINET FOR FAMILIES AND CHILDREN
COMMONWEALTH OF KENTUCKY
275 EAST MAIN STREET
FRANKFORT 40621



DEPARTMENT FOR COMMUNITY BASED SERVICES

KASES Network Memo No. 49

TO: Staff
Division of Child Support
Division of Service Regions
Child Support Section
All IV-D Agents

DATE: October 12, 1998

SUBJECT: Income Withholding Indicators

Previously, when a WAGE Pay Order Type was entered in KASES, caseworkers manually changed the Income Withholding Indicator to "Y." A fix was recently completed on KASES to change the Income Withholding Indicator to "Y" on all subaccounts with WAGE Pay Order Types and Income Withholding Indicators set to "N." The indicator was also changed to "Y" on all IV-D cases that received any wage payments within the last three months. This was a one-time fix.

Staff are to note that when a WAGE Pay Order Type is entered in KASES, the system automatically sets the Income Withholding Indicator to "Y" in current support subaccounts (CSUP, CSSI, CSMS, and CSSP). However, entering the WAGE Pay Order Type will not automatically change the Income Withholding Indicator from "N" to "Y" on arrearage subaccounts. **Staff must manually change the "N" indicator to "Y" on arrearage subaccounts, if appropriate.**

If the Pay Order Type is changed from WAGE to REGP, or if an Order/Notice to Withhold Income for Child Support (Form CS-89) is generated terminating an order to withhold, staff must also change all the Income Withholding Indicators from "Y" to "N," including the current support subaccounts.

Distribution is based on the "Y" and "N" indicator codes, which makes it imperative that the appropriate Income Withholding Indicator code be in place. Wage payments distribute under the

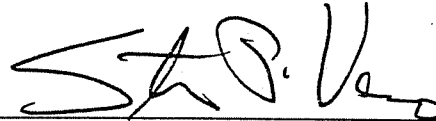


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noncustodial parent's MPI number to all subaccounts in all cases which have Income Withholding Indicators set to "Y," with the exception of wage payments posted to the IV-D override numbers. WAGE payments will not distribute to subaccounts with the Income Withholding Indicator set to "N." For example, if the CSUP subaccount withholding indicator is set to "Y" and the arrearage subaccount withholding indicator is set to "N," the wage payment will not distribute to the arrearage subaccount. **Staff must manually change the arrearage subaccount indicator to "Y" in order for the wage payment to apply to that subaccount.**

Staff are advised to continue to post payments to the IV-D case number at this time if an override is specified in the payment instructions.

DCS STAFF AND CONTRACTING OFFICIAL STAFF ARE TO SAVE AND FILE THIS MEMO FOR FUTURE REFERENCE.

A handwritten signature in black ink, appearing to read "S. P. Veno", is written over a horizontal line.

STEVEN P. VENO
DIVISION OF CHILD SUPPORT

Retention: Until Superseded

Inquiries: Supervisors